



May, 30<sup>th</sup> 2017

Dear Badminton World Federation Members,

**Re: Invitation – YONEX SUNRISE Vietnam Open 2017, a BWF Grand Prix Tournament**

It is with pleasure that we invite your players to participate in the YONEX SUNRISE Vietnam Open 2017 to be held on September 4-10, 2017 at the Nguyen Du Cultural Sports Club, 116 Nguyen Du St., District 1, Ho Chi Minh City, Vietnam.

The first Round of Mixed Doubles and the Men's Singles qualifying matches will be played on Monday, September 4<sup>th</sup>. The other qualifying rounds matches and the first round of the Men's Singles will be played on Tuesday, September 5<sup>th</sup>. This is a BWF sanctioned "Grand Prix" tournament and entries will close on Tuesday, August 1, 2017 at 23:59 hours BWF Headquarters time (+08:00h GMT).

Please find below the entry details and event information. Should you require any additional information or assistance, please contact the YONEX SUNRISE Vietnam Open 2017 tournament director.

We look forward to seeing you in Ho Chi Minh City, Vietnam in September 2017.

Sincerely,

Mr. Le Thanh Sang  
Vice Chairman/General Secretary  
Vietnam Badminton Federation



Dear Colleagues,

Your players are invited to compete in the YONEX SUNRISE Vietnam Open 2017. This invitation contains important information that should also be brought to the attention of the Team Manager accompanying your players.

<b>1.National Organization</b>	<b>Vietnam Badminton Federation (VBF)</b> 36 Tran Phu St., Ha Noi Tel.: +844 3737 9085 Fax: +844 3733 6046 Email: <a href="mailto:ybf@fpt.vn">ybf@fpt.vn</a>
<b>2.Presented by</b>	<b>Hochiminh City Badminton Association (HCMC BA)</b> 3 Phan Van Dat St., District 1, Hochiminh City Tel.: +848 3822 5770 Fax: +848 3820 8773 <b>Contact: Mrs. HUYNH Ngoc Lien</b> Email: <a href="mailto:huynhlienhcmc@vnn.vn">huynhlienhcmc@vnn.vn</a> ; <a href="mailto:hcmba@vnn.vn">hcmba@vnn.vn</a> Mobile: +84 903 780270
<b>3.Sanctioned by</b>	BWF – Badminton World Federation
<b>4.Date</b>	September 4-10, 2017
<b>5.Competition Venue</b>	<b>Nguyen Du Cultural Sports Club</b> 116 Nguyen Du St., District 1, Ho Chi Minh City, Vietnam
<b>6.Practice Venue</b>	Phu Tho Training Center - 219 Ly Thuong Kiet St., Ward 7, District 11.
<b>7.Referees</b>	Referee: Mrs. Julie Carrel - NZL Email: <a href="mailto:Julie.carrel.nz@gmail.com">Julie.carrel.nz@gmail.com</a>  Deputy Referee: Ms. Shirly Gabay - BRA Email: <a href="mailto:shirly@inglestailormade.com.br">shirly@inglestailormade.com.br</a>  Assistant Referee: Ms. HOANG Thi Thu Ha Email: <a href="mailto:hoangha1606@gmail.com">hoangha1606@gmail.com</a>
<b>8.Tournament Director</b>	Mrs. HUYNH Ngoc Lien Email: <a href="mailto:huynhlienhcmc@vnn.vn">huynhlienhcmc@vnn.vn</a> ; <a href="mailto:hcmba@vnn.vn">hcmba@vnn.vn</a> Mobile: +84 903 780270
<b>9.Official Shuttle</b>	The YONEX Aerosena 40 is the official shuttle of the YONEX SUNRISE Vietnam Open 2017. 2 practice shuttlecocks per player will be available at the official hotels.
<b>10.Entry fees</b>	According to Grand Prix regulation 7.8, no entry fees shall be imposed on players from Member Associations
<b>11.Conditions of Play</b>	The YONEX SUNRISE Vietnam Open 2017 will be conducted in accordance with the BWF General Competition Regulations (GCR) including those concerning Clothing, Regulations for Grand Prix, Players'

	<p>Code of Conduct, Coaches and Officials' Code of Conduct, Match Integrity and Betting. In the event of any dispute, the decision of the Tournament Referee will be final.</p> <p>Conventional rally point consisting of three games to 21 points will be used throughout the tournament.</p> <p>Please familiarize yourself with these Regulations prior to your arrival in Ho Chi Minh City.</p>										
<p><b>12.Practice Facilities:</b></p>	<p>Practice times at the venue on Sunday onwards may be requested from the organizer before the event starts, or by completing the practice request form and emailing <a href="mailto:hcmba@vnn.vn">hcmba@vnn.vn</a> by <b>Tuesday, August 20, 2017</b>. However, we cannot guarantee to meet all requests.</p>										
<p><b>13.Transport:</b></p>	<p>Transportation between the official tournament hotels and Tan Son Nhat International Airport will only be provided for players staying at the official tournament hotel(s).</p> <p>For airport pick up requests – please complete Transport Request Form. Transport Request Forms must be emailed to <a href="mailto:hcmba@vnn.vn">hcmba@vnn.vn</a> by <b>Tuesday, August 20, 2017</b>.</p> <p>Venue transportation will be provided only between the official <b>Hotels</b> and <b>Nguyen Du Cultural Sports Club</b>.</p>										
<p><b>14.Draw Size</b></p>	<p>Limitations to the number of entries for the main draw</p> <table data-bbox="430 1014 1153 1344"> <tr> <td>Men's Singles</td> <td>Main: 56 + 8 Qualifiers</td> </tr> <tr> <td>Women's Singles</td> <td>Main: 28 + 4 Qualifiers</td> </tr> <tr> <td>Men's Doubles</td> <td>Main: 28 + 4 Qualifiers</td> </tr> <tr> <td>Women's Doubles</td> <td>Main: 28 + 4 Qualifiers</td> </tr> <tr> <td>Mixed Doubles</td> <td>Main: 28 + 4 Qualifiers</td> </tr> </table> <p>Main Draw Format:</p> <ul data-bbox="430 1423 1388 1570" style="list-style-type: none"> <li>• 64 entries in Men's Singles and 32 entries in all other events.</li> <li>• Men's Singles start at 16:00 hrs on Tuesday September 5, 2017.</li> <li>• Other categories begin on Wednesday September 6, 2017.</li> <li>• The finals will be played on Sunday September 10, 2017.</li> </ul> <p>Qualification Draws:</p> <ul data-bbox="430 1654 1502 1906" style="list-style-type: none"> <li>• A maximum of 32 players will take part in Men's Singles and 16 players or pairs will take part in each of the other four events, with the winners progressing to the relevant Main Draw events.</li> <li>• Mixed Doubles, Men's Singles qualifying first round start at 18:00 hrs on Monday September 4, 2017.</li> <li>• The other Qualifying rounds will begin at 09.00hrs on Tuesday September 5, 2017.</li> </ul>	Men's Singles	Main: 56 + 8 Qualifiers	Women's Singles	Main: 28 + 4 Qualifiers	Men's Doubles	Main: 28 + 4 Qualifiers	Women's Doubles	Main: 28 + 4 Qualifiers	Mixed Doubles	Main: 28 + 4 Qualifiers
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	<p>Notice:</p> <ul style="list-style-type: none"> <li>All events will be run on a strict timetable system.</li> <li>Competitors must be ready to play fifteen (15) minutes before their scheduled match time.</li> <li>Competitors who are not ready to play at their scheduled match time will be disqualified.</li> <li>Alterations to competition schedule due to television coverage are possible and will be announced by the Referee.</li> </ul>
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<b>15. Team Managers' Meeting</b>	<ul style="list-style-type: none"> <li>The Team Managers' Meeting will be held on Monday September 4, 2017 at 12.00 hrs (Vietnam time).</li> <li>The venue is the Meeting Room at the Lavender Boutique Hotel</li> <li>It is compulsory for all team managers to attend the Team Managers' Meeting. Failure to attend means you are liable to be fined as per BWF "Offences and Penalties".</li> <li>Member Associations may make a request for an alternative to the Team Manager to represent them at the meeting, provided the Referee is notified in advance.</li> </ul>
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<b>16. Technical Officials Meeting</b>	<ul style="list-style-type: none"> <li>The Technical Officials' briefing will be held on Monday, September 4, 2017 at 14.00 hrs (Vietnam time).</li> <li>The venue is the Meeting Room at the Lavender Boutique Hotel</li> </ul>
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<b>17. Order of Play</b>	<b>Date</b>	<b>Play</b>	<b>Play Time</b>	<b>Courts</b>
	Monday, September 4, 2017	<b>Qualifying:</b> XD & MS Qualifying 1st round	18:00 – 21:00	4
	Tuesday, September 5, 2017	<b>Qualifying</b> Rest of Qualifying Rounds	09:00 – 14:30	4
		<b>Main Draw</b> Round of 64 MS	15:00 – 20:00	
	Wednesday, September 6, 2017	Round of 32	09:00 – 23:00	4
	Thursday, September 7, 2017	Round of 16	13:00 – 21:00	4
	Friday, September 8, 2017	Quarter-Finals	17:00 – 21:00	4
	Saturday, September 9, 2017	Semi-Finals	Start at 14:00	2
Sunday, September 10, 2017	Finals	Start at 13:00	1	

<b>18. Prize Money</b>	<ul style="list-style-type: none"> <li>The prize money for the YONEX SUNRISE Vietnam Open 2017 Badminton Championships is USD 65,000.</li> <li>This prize fund will be distributed in accordance with BWF rules governing Grand Prix vents. Medals for all winners and runners-up.</li> <li>No withholding taxes.</li> </ul>
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Player/Pair	Event	Winer	Runner Up	Semi Finalist	Quarter Finalist	Last 16
*	<b>MS</b>	\$4875	\$2470	\$942.50	\$390	\$227.50
*	<b>WS</b>	\$4875	\$2470	\$942.50	\$390	\$227.50
**	<b>MD</b>	\$5135	\$2470	\$910	\$471.25	\$243.75
**	<b>WD</b>	\$5135	\$2470	\$910	\$471.25	\$243.75
**	<b>XD</b>	\$5135	\$2470	\$910	\$471.25	\$243.75

\* Per Player

\*\* Per Pair

<b>19. Key Dates - 2017</b>	<table> <tr> <td>Closing Date for Entries</td> <td>Tuesday August 01</td> </tr> <tr> <td>World Ranking Date for M &amp; Q</td> <td>Thursday August 03</td> </tr> <tr> <td>Publishing Date for M &amp; Q Report</td> <td>Friday August 04</td> </tr> <tr> <td>World Ranking Date for Seeding</td> <td>Thursday August 10</td> </tr> <tr> <td>Seeding Released</td> <td>Friday August 11</td> </tr> <tr> <td>Last Date of Withdrawal (without penalty)</td> <td>Sunday August 13</td> </tr> <tr> <td>Draw Date</td> <td>Tuesday August 15</td> </tr> </table>	Closing Date for Entries	Tuesday August 01	World Ranking Date for M & Q	Thursday August 03	Publishing Date for M & Q Report	Friday August 04	World Ranking Date for Seeding	Thursday August 10	Seeding Released	Friday August 11	Last Date of Withdrawal (without penalty)	Sunday August 13	Draw Date	Tuesday August 15
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Last Date of Withdrawal (without penalty)	Sunday August 13														
Draw Date	Tuesday August 15														
<b>20. Entries</b>	<ul style="list-style-type: none"> <li>All international players must enter through their respective Member Associations.</li> <li>BWF is implementing the Online Entry System for this tournament and we seek Member Associations' cooperation to ensure all entries are submitted before the closing date Tuesday, August 01, 2017 at 23:59 hours BWF Headquarters time.</li> <li>No entry forms are required by Member Association. All entries must be submitted online only. <ul style="list-style-type: none"> <li>Member Associations are advised to log on: YONEX SUNRISE Vietnam Open 2017 at: <a href="http://bwf.tournamentsoftware.com/sport/tournament.aspx?id=CD062C7D-D941-4AF4-AB51-3FFB26F85333">http://bwf.tournamentsoftware.com/sport/tournament.aspx?id=CD062C7D-D941-4AF4-AB51-3FFB26F85333</a> , and submit the entries online!</li> </ul> </li> <li>Member Associations will require a username and password to submit your entries and this can be obtained from the BWF. Please contact R. Shanmugan at: s.ramachandran@bwfbadminton.org.</li> <li>The online entry page will close immediately on Tuesday, August 01, 2017 at 23:59 hours BWF Headquarters time.</li> <li>You are required to submit the entries on time. Late entries will not be accepted.</li> </ul> <p><b>Close of Online Entry:</b></p> <ul style="list-style-type: none"> <li>After the closing date, the BWF Online Entry System will send notification to all participating Member Associations confirming receipt of final entries.</li> <li>Receipt of this notification is the conclusive evidence of receipt of entries before the deadline. The Member Associations should contact BWF immediately if such notice is not received by Wednesday, August 02, 2017, 12:00 noon BWF Headquarters time following close of entries.</li> <li>If no objection is received by BWF by Thursday, August 03, 2017 <b><u>23.59 hours BWF Headquarters time</u></b> following the close of entries, the entries shall be deemed correct. No complaints / objections shall be entertained after this point.</li> </ul>														
<b>21. Withdrawal</b>	<ul style="list-style-type: none"> <li>Withdrawal regulations and penalties will be based on BWF Regulations.</li> <li>Withdrawals can only be made through the Member Association before the deadline. A Member Association can withdraw through the BWF online entry system.</li> <li>Withdrawals after the deadline must be done by email immediately to the Tournament Director and the Referee. The following persons listed below should be copied in the email.</li> <li>The withdrawal notification must include the reason for withdrawal. If a withdrawal takes place after the draw is made, it must be supported by a medical certificate.</li> </ul>														

Withdrawal Contact Persons :

Tournament Director: Mrs. HUYNH Ngoc Lien

Email: [huynhlienhcmc@vnn.vn](mailto:huynhlienhcmc@vnn.vn) or [ngoclienhuynh52@gmail.com](mailto:ngoclienhuynh52@gmail.com)

Referee: Mrs. Julie Carrel - NZL

Email: [Julie.carrel.nz@gmail.com](mailto:Julie.carrel.nz@gmail.com)

Deputy Referee: Ms. Shirly Gabay - BRA

Email: [shirly@ingletailormade.com.br](mailto:shirly@ingletailormade.com.br)

Assistant Referee: Ms. HOANG Thi Thu Ha - VIE

Email: [hoangha1606@gmail.com](mailto:hoangha1606@gmail.com)

- If the withdrawal arises after your players arrive in Ho Chi Minh City, notification of withdrawal must be made by the Team Manager in person to the Referee, or Deputy Referee, and must be confirmed in writing.
- Withdrawals after Sunday, August 13, 2017 (withdrawal without penalty date) shall automatically incur withdrawal fees as per BWF Regulations.
- Should a penalty be applied, it shall be imposed as per BWF General Competition Regulations by the BWF.

**22. Accreditation**

Please note that there will be photographic accreditation for the YONEX SUNRISE Vietnam Open 2017. Entry into the venue will be controlled by accreditation / badges which will be available for collection at Tournament Desk at the Officials Hotel.

Accreditation will be issued to all qualifying players and officially nominated officials through the respective Member Association. Please find the attached Accreditation Request Form to apply for Team Officials Accreditation. A color passport size photo must be emailed to [hcmba@vnn.vn](mailto:hcmba@vnn.vn) for each member of the delegation, no later than August 15, 2017. Please label each photo with Full name and BWF #.

In accordance with agreement with the BWF, the number of accompanying officials for whom there will be accreditation depends on the size of your playing team.

No of players from Association / No of accompanying Officials:

- For up to 4 : 2 badges
- For 5-10 : 3 badges
- For 11-16 : 4 badges
- For 16 or more : 5 badges

Note: If more officials accompany your team you must purchase additional accreditations. A limited number of additional official accreditation passes may be purchased at the special rate of VND400.00 each.

**23. Media  
Obligation:**

Note that all players are required to participate in media engagements should they be requested in Pre-Tournament Media. They will not exceed one hour in total on the day prior to their first scheduled match of the tournament.

	<p>It is also a condition of entry that each player must be willing to give on-court interviews for television immediately after the match has been won or lost, and to attend a post-match press conference on request.</p> <p>In order to assist with the promotion of the tournament and game in general, it is a condition of entry that each player must be willing to participate on request in at least one appropriate activity of not more than one hour (such as autograph signing, participating in 'meet the public' question and answer sessions, etc.).</p>
<p><b>24. Video Recording &amp; Photography:</b></p>	<p>The Tournament Organizers reserve the right to take photos, film material or any other image of players taken during events.</p> <p>No unauthorized persons may enter the playing arena to video record or take photos without the prior approval of the Tournament Organizers.</p> <p>Flash photography is not permitted within the arena at any time. Video recording is permitted for analytical purposes only, and only by competing Member Associations. The Tournament Director and/or Referee shall designate positions. Cameras operating outside of these areas or without the correct accreditation may be removed. Camera accreditation must be obtained in advance.</p> <p>Member Associations may be liable for any costs incurred by BWF if their video footage is used for any other purpose.</p>
<p><b>25. Visa:</b></p>	<ul style="list-style-type: none"> <li>• The Tournament Organizers will only communicate with a Member Association's National Office.</li> <li>• The Tournament Organizers will not be able to provide visa support letters if the Visa Support Request Form is incomplete and not accompanied by the requested documents.</li> <li>• Please note, the letter of invitation we provide does not guarantee entry into Vietnam and the final decision is made by the Vietnam Embassy in your own countries. It is the responsibility of the applicant to ensure that they apply for their visa in sufficient time. Any issues with the visa application need to be dealt with directly to the respective Vietnam Embassy who is dealing with your application. We accept no responsibility for withdrawals made due to late or unapproved visa applications. Where required, courier costs to post letters of invitation will be recharged to your Association.</li> <li>• All players and officials who require visas to enter Vietnam should submit passport details in the Visa Form to email <a href="mailto:hcmba@vnn.vn">hcmba@vnn.vn</a> no later than August 12, 2017.</li> <li>• Please complete all required information, otherwise we will not be able to issue the official invitation letter (for visa application).</li> <li>• Players from Malaysia, Indonesia, Laos, Singapore, Cambodia, Thailand, Kyrgyzstan, and Kazakhstan do not need a visa to stay in Vietnam for up to 30 days. For players from the Philippines, the limit is 21 days. For players from Belarus, Russia, South Korea, Japan, Denmark, Sweden, Norway, Italy, Germany, France, United Kingdom, Spain, Finland - free visa for 15 days and players from Brunei, Myanmar - free visa for 14 days</li> </ul>

<p><b>26. Accommodation:</b></p>	<p>In preparation for 2017 we have four hotels to serve participants in the Yonex Sunrise Vietnam Open.</p> <p><b>1/ Lavender Boutique Hotel</b>, 200-204 Ly Tu Trong Street, District 1 Tel:+ 84-8-62992727</p> <p><b>2/ Lavender Hotel, 45-49-51 LE Anh Xuan</b> Street, District 1 Tel: +84-8-2222 8888 50 Rooms available - first come first served</p> <p><b>3/ Bloom Saigon Hotel</b>, 27-29 Truong Dinh Street, District 1 Telephone : +84-8- 38222255; Fax:+ 84-8- 38222555 30 Rooms available for Muslim people ( Halal Food area)</p> <p>The above hotels are located in the centre of the city and are 5 minutes' walk from the tournament stadium.</p> <p><b>Room rates for these hotels:</b></p> <ul style="list-style-type: none"> <li>• USD55 per night for single room with buffet breakfast</li> <li>• USD55 per night for twin share room with buffet breakfast</li> <li>• Extra bed costs USD15 per person</li> </ul> <p><b>4/ Hoang Ngan Hotel</b> – 29-31 Bui Thi Xuan Street, District 1 Tel: 84-8-3925 1880 25 Rooms available</p> <p><b>5/ MARS Saigon Hotel</b> - 145 Le Thi Rieng Street, District 1 Tel: +84-8-3925 4412 40 Rooms available</p> <p>Hotels (4) and (5) are located in the centre of the city and are 10 minutes' walk from the tournament stadium (5 minutes by shuttle bus provided by Organizers)</p> <p><b>Room rates for these hotels:</b></p> <ul style="list-style-type: none"> <li>• USD50 per night for single room with buffet breakfast</li> <li>• USD50 per night for twin share room with buffet breakfast</li> <li>• Extra bed costs USD15 per person</li> </ul> <p><b>Note:</b> <u>All the hotels have Wi-Fi internet in every room</u></p> <p><b>Reservations:</b> Reservations should be made by completing the Hotel Reservation Form and emailing it to the Organizers at <a href="mailto:hcmba@vnn.vn">hcmba@vnn.vn</a> not later than 12 August, 2017. The hotel rooms are on a first come first served basis. For any reservation made after August 12, 2017, we cannot guarantee the special rates and availability.</p> <p><b>Payment:</b></p> <ul style="list-style-type: none"> <li>• Payment should be settled with hotel directly either by cash or credit card.</li> <li>• Please refer to the Hotel Reservation Form for Booking and Payment conditions.</li> <li>• No guarantee can be given with respect to late booking.</li> </ul>
<p><b>27. Anti-Doping:</b></p>	<p>Anti-doping will be conducted in accordance with BWF and WADA Regulations. Please consult the BWF website for further information, and to view the current WADA Prohibited List.</p>



	<p>Please note that athletes must complete a TUE application process to apply for authorization to take medications which fall under the Prohibited List – before they take medication.</p>
<p><b>28. Medical Insurance:</b></p>	<p>The Organizing Committee and the VBF encourage participating team members to arrange their own medical insurance before arriving in Vietnam. The Organizing Committee and the VBF are not responsible for medical expenses arising from the competition.</p>
<p><b>29. Indemnity:</b></p>	<p>By submitting an on-line entry to the Yonex Sunrise Vietnam Open 2017, a participant (and parent(s)/guardian(s) if participant is of minority age) affirms having read this document and agrees to be bound by its terms.</p> <p>In consideration of being permitted to participate in the Yonex Sunrise Vietnam Open 2017 and for good and valuable consideration any participant named below, hereinafter called ENTRANT, does hereby agree and covenant with, and release and discharge Vietnam Badminton Federation, Yonex Sunrise Co. LTD, Ho Chi Minh City Badminton Association, their employees, agents, officers, members, heirs, assigns, executors and administrators and all participants in this event as follows:</p> <p>Entrant does hereby promise, agree and covenant that he/she will never, at any future time, sue or bring action against the forenamed or any of them, reason of any claim for damages, whether such damage arises from the conduct of the tournament or condition of the premises or from any cause whatsoever. Entrant does hereby release, remise and discharge the forenamed, or any of them from all claims, actions, suits, causes of actions and demands of nature, whether at law or in equity, arising from or alleged to arise from any accident or other occurrence during or about this tournament or condition of the premises on which this event takes place.</p> <p>Entrant warrants and represents that he/she will be bound by the rules and regulations of the Badminton World Federation and Vietnam Badminton Federation is an eligible player as defined by the rules of the organization; understands that the forenamed makes no warranties or guarantees of any nature with respect to the condition of the premises, the operation of the tournament and that no agent or employee is authorized to vary the terms of this agreement, either orally or in writing.</p> <p>For the same consideration, Entrant hereby gives Vietnam Badminton Federation, and each and every licensee or contractee of either or all of them including photographers, television and or motion picture companies or concerns, their affiliates and subsidiaries, full television and motion picture rights, including full power, permission and authority to film or video tape him/her during all matches, narrations, personal interviews, or comment thereon for any or all commercial, news or other purposes together with the right to transfer to grant their rights to offers, without compensation to him/her whatsoever.</p>